



**27<sup>th</sup> University IQAC Meeting**  
**Oct to Dec 2024**  
**Minutes of the Meeting**

The 27<sup>th</sup> University IQAC meeting was conducted on 27 Dec 2024 under the Chairpersonship of Prof (Dr) Balvinder Shukla, Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP.

List of attendees is enclosed as **Annexure 'A'**.

1. After ascertaining the quorum for the meeting, Director IQAC started the meeting with the permission of Chair.

**Opening Address by the Chairperson University IQAC** – At the outset the Chairperson University IQAC & Vice Chancellor, AUUP welcomed members of University IQAC and all those present in the meeting.

The major achievements of the University during the three months (Oct – Dec 2024) are given below:

- (a) Amity University Uttar Pradesh, Noida campus, organized its 20th Convocation for the Class of 2024 from 30 Nov to 2<sup>nd</sup> December 2024, wherein more than 18,000 Graduands were awarded degrees, diplomas, certificates, medals and trophies from different domains.
- (b) Dr. Atul Chauhan, Chancellor, Amity University, received prestigious "Excellence in Globalisation of Education" Award at the FICCI Higher Education Excellence Awards 2024, presented by Ms. Lindy Cameron, British High Commissioner to India.
- (c) Mental Health Week, the Department of Psychology organised a series of engaging events designed to raise awareness and promote mental well-being among students and faculty from 24 Oct – 26 Oct 2024.
- (d) A two-day International Conference on Ecotoxicology and Environmental Sciences (ICEES-2024) conducted on 21-22 Oct 2024.
- (e) The 6th International Conference on Entrepreneurship, Innovation and Leadership (ICEIL 2024) on the theme, 'Leveraging Emerging Technologies for a Self-Reliant Nation' held from 9th to 11th October 2024 at Amity University Noida.
- (f) Closing Ceremony of Silver Jubilee – 25th Inter Amity Institutions Sports Meet - Sangathan' 2024, in celebration of Founder's Day successfully conducted on 24<sup>th</sup> October 2024
- (g) Amity School of Applied Sciences organised a seminar on "Contemporary Research Endeavours", on 27th November 2024. The event fostered a spirit of curiosity and innovation, encouraging students to ask questions, think critically, and collaborate effectively.
- (h) Amity University Noida campus, in collaboration with Rotary Blood Bank Delhi, organized a voluntary Blood Donation Camp on 21 Nov 2024.



- (i) A one-day conference on "Vision Developed India 2047 – Enhancing Competency-Based Education through Innovative Educational Interventions" was organized by the Faculty of Education, Amity University in collaboration with ICSSR on 23 Dec 2024.
  - (j) Amity University hosted 89 Students from Monash University, Australia, on 03 Dec 2024 as part of the Global Immersion Guarantee Programme, for two weeks.
2. The University IQAC confirmed the minutes of the 26<sup>th</sup> University IQAC. The University IQAC took note of the action taken report on minutes of 26<sup>th</sup> University IQAC meeting. No action is pending.

### 3. Agenda Items

**UIQAC- 27/2024-2025/AG1:** Report on conduct of odd semester of AY 2024-25

**UIQAC- 27/2024-2025/AG2:** Report on Preparation for Even Semester 2024-25

**UIQAC- 27/2024-2025/AG3:** Career Progression status of students' class of 2025

**UIQAC- 27/2024-2025/AG4:** Status of Research output

**UIQAC- 27/2024-2025/AG5:** Review of Critical /Salient Observations from Internal Audits for the quarter Oct – Dec 2025

The discussions on above agenda items are given in succeeding paragraphs: -

4. **UIQAC- 27/2024-2025/AG1:** Report on conduct of odd semester of AY 2024-25  
The Briefing Session for End Semester Examinations of Academic Session 2024-25 (Odd Semester) was held on 29 October which was chaired by Hon'ble Vice Chancellor. The detailed presentation on preparations and conduct of odd semester examination 2024-2025 was given by Chairman University Examination Committee and Controller of Examination.

Odd Semester Examination: November - December 2024, Academic Session 2024-2025 (for the students of 2<sup>nd</sup> year onwards, including SAP and 3C students) were conducted from 6<sup>th</sup> November to 6 December 2024 for 26924 students.

Odd Semester Examination: December 2024, Academic Session 2024-2025 (for the students of 1<sup>st</sup> Semester PG Programs) were conducted from 6 December to 23 December 2024.

Odd Semester Examination: January 2025, Academic Session 2024-2025 (for the students of 1<sup>st</sup> Semester UG Programs) will be conducted from 3 January to 21 January 2025.

The evaluation is under process and the programme wise results will be declared from 15 January 2025 onwards.



Action item	Decision/Recommendation	Responsibility	Timelines
<b>UIQAC- 27/2024-2025/AG2/DC1</b>	To declare the results within 20 days of last date of examination.	<u>COE</u>	-

## 5. UIQAC- 27/2024-2025/AG2: Report on Preparation for Even Semesters 2024-25

The Even Semesters of Academic Session 2024-25 for senior students was commenced from Wednesday, 11<sup>th</sup> December 2024. Detailed directions for various activities for even semester of 2024-25 were circulated.

For Re-registration the data of 3rd, 5th, 7th, and 9th Semesters students of Odd Sem AY 2024-2025 was ported/moved for doing Re-registration into 4th, 6th, 8th, and 10th Semesters of Even Sem AY 2024-2025. Online process of Re-registration applicable for the Even Sem AY 2024-2025 was forwarded in which detail process with screenshots were mentioned to re-registration of students.

Date wise activities for Preparation for Even Semesters 2024-25 were conducted on time as per calendar of activities shared by the Hon'ble Vice Chancellor:-

- Even Semesters Fee Payment was completed as per dates
- Programme Structures and Institutional Activity Calendar were Uploaded before the commencement of even semester.
- Finalization of Faculty allocation along with Visiting Faculty for all Courses including VACs was done as per schedule.
- Formation and Publishing of Groups for Fast Track Classes for Even Sem SAP, Uploading of Class Schedule (i.e.Time–Table) and Master Session Plan of All Courses Including VACs and Electives Approved by HoI on time.
- Commencement of Classes of Even Semester started from 11 Dec 2024.

## 6. UIQAC- 27/2024-2025/AG3: Career Progression status of students' class of 2025

Status of Student Progression batch 2025 till Jan 2025 are as under:

- (i) Placement Status: Out of 10261 students, 5066 students had aspired for placement and however records of 1120 placed students are updated on Amizone till now. However, out of which evidence of 429 students was not uploaded on as per guidelines of the University.
- (ii) Higher Education: 1112 students were applied for Higher education, while 365 had got the admission letter, 747 students who applied for higher education are still to confirm their admission or have not been able to get suitable admission.
- (iii) 173 students were selected through competitive examinations.
- (iv) Family business/Own Venture: 130 students have joined their own family business and 75 have started their own venture.
- (v) 69 law students of batch 2024 have started their own legal practice.



(vi) Status 6390 students were not entered in Amizone.

**The following decisions were made:**

Action to be taken with responsibility and timeline: Action item	Decision/Recommendation	Responsibility	Timelines
<b>UIQAC-27/2024-2025/AG3/D1</b>	Evidence of placed students not uploaded on Amizone as per guidelines of the University, must be uploaded.	Heads of Institution/ATPC/CRCs	Before the conduct of concluding ceremony.
<b>UIQAC-27/2024-2025/AG3/D2</b>	Follow for confirmation of 747 students who applied for higher education and are still to confirm their admission	Heads of Institution/ Coordinators of Higher Education	Before the conduct of concluding ceremony
<b>UIQAC-27/2024-2025/AG3/D3</b>	Pending entries of 6390 students must be updated.	Heads of Institution/ placement Coordinators of the institutions	Before the conduct of concluding ceremony

**7. UIQAC- 27/2024-2025/AG4:** Status of Research output pertaining to: -

- Publication – Scopus/Web of Science/Conference Proceeding
- Books/Book Chapters
- Funded Projects
- Consultancy
- Patent/Copyrights/Design
- Citations

The research output for the complete calendar year 2024 is given below:

- Publication – Scopus – Total number of papers published by faculty members under Amity university Uttar Pradesh affiliation were 4976.
- Publication – Conference Proceeding – A total of 1140 research papers were presented in National/International conferences.
- Books/Book Chapters – 1095 books/book chapters were published during the year.
- Funded Projects – 138 sponsored projects were received from government and non-government agencies during the year.
- Citations – There are 90768 citations on AUUP research papers during the year.



## 8. UIQAC- 27/2024-2025/AG5: Review of Critical /Salient Observations from Internal Audits for the quarter Oct – Dec 2025

**Internal Audits** - Ms Rajeshwari Singh, Dy Director QAE presented the observation of internal audits conducted during the period:

- Audits of the institutions and departments have been conducted as per plan. Further, confirmatory audits are conducted to close the points.
- A total of 21 internal audits and 10 confirmatory audits were conducted in last 3 months i.e. Oct 2024 to Dec 2024.
- The internal audits of the AUUP institutions were conducted by Quality Assurance and Enhancement team as per the schedule circulated to the institutions 15 days in advance.
- The checklist and the audit requirements were sent to the institutions along with the schedule.
- Institution/ Department-wise major findings in the internal audits are attached as Annexure: UIQAC-27 /2024-2025/AG5- Ann B

**Swachhta checks** – In the quarter Oct - Dec 24, the swachhta checks were conducted for all the academic blocks. Total observations reported during the period were 30. Major observations are under: -

Block C	Due date of the Fire Extinguisher has expired in Oct 2024.	4th Floor
Block J	Fire extinguisher is past its due date (expired in October 2024)	i. Near J1-401 ii. J3 - LGF (near staircase)

**Cafeteria Checks** - In the quarter Oct - Dec 24, the cafeteria checks were conducted for all the academic blocks. Total observations reported during the period were 34. Major observations are as under: -

Block	Cafeteria	Observation
Block F	Wall Street	The area around the tandoor was found dirty.
Block F	Wall Street	One worker was found wearing thread and ring in the kitchen. As per the FSSAI guidelines, jewellery, watch, rings, threads should not be worn while cooking, to avoid contamination.
Block F	Arcadia	The buns and sandwich bread packet did not any manufacturing or expiry date mentioned on its packet.
Block I	Olympiad Café	Expired bread was found stored in the fridge.
Block H	M/s Catering Care	Mobile charger was seen kept on the tray used to store baked cake. This can lead to contamination and therefore must be avoided.
Block D	M/s Tasty Foods	A cockroach was found in the chana dal container.
Block D	M/s Tasty Foods	An empty packet of tobacco was found on the kitchen floor. Cafeteria manager to ensure that no tobacco products are permitted inside the campus.



Block F	Wall Street	Semi cooked potato fries are not being stored properly. A tray of potato fries was stacked directly above the other tray of potato fries without any separator.
Block F	Wall Street	Kneaded dough was kept in open; it was not covered. This can lead to contamination and should be avoided
Block H	Mama Mia	One worker was found wearing thread in the kitchen. As per the FSSAI guidelines, jewellery, watch, rings, threads should not be worn while cooking, to avoid contamination.
Block D	M/s Rara	One worker was found wearing kadha and wristwatch in the kitchen. As per the FSSAI guidelines, jewellery, watch, rings, threads should not be worn while cooking, to avoid contamination.
Block E	M/s Manjap Food Works (Megabite)	Cockroach was seen on the water cooler.

- 9. Vote of Thanks**– There being no further points, the meeting was declared as closed with vote of thanks.

Chairperson UIQAC

Director UIQAC

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