

R-13



**AMITY UNIVERSITY**  
— UTTAR PRADESH —

**R-13**

**REGULATIONS/ DIRECTIVES FOR  
BANNING RAGGING &  
ANTI-RAGGING MEASURES**



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## **R-13: REGULATIONS / DIRECTIVES FOR BANNING RAGGING ANTI- RAGGING MEASURES**

### **1. AIM**

To root out ragging in all its forms from the University by instituting stringent anti-ragging measures and provisions for strict punishments to defaulters.

### **2. TERMS OF REFERENCE**

- (a) Supreme Court Orders
- (b) UP Govt orders dated 26 March 2009
- (c) UGC Draft Regulations and Guidelines

### **3. WHAT CONSTITUTES RAGGING**

- (a) Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student.
- (b) Indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological or physical harm or to raise fear or apprehension thereof in a fresher or any other student.
- (c) Asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or any other student.
- (d) Teasing, embarrassing, humiliating, assaulting or using criminal force or criminal intimidation wrongful restraining or confining or causing grievous hurt, kidnapping, extortion or molesting or committing unnatural offences or causing death or abetting suicide, use of criminal force, criminal trespass and intimidation.

### **4. PROHIBITION OF RAGGING**

- (a) Ragging within the University Campus including its Institutions / Departments and Hostels or outside the campus is strictly prohibited.
- (b) Ragging in any form is prohibited also in the private lodges/buildings where these University students are staying.

- (c) No person including students/ staff/ faculty shall participate or abet or propagate ragging in any form.

## 5. PUNISHMENTS

Ragging is a cognizable offence under the law and the punishments to be meted out have to be exemplary and justifiably harsh to act as a deterrent. It may include:-

- (a) Cancellation of admission, suspension, rustication or expulsion from the University / Hostel.
- (b) FIR with the police and arrest.
- (c) More severe punishment where justified such as fine / imprisonment etc.
- (d) Collective punishment may be imposed where involved persons are not identified.

## 6. MEASURES FOR CURBING RAGGING

- (a) Before Admissions
  - (i) Application Form and especially the Registration Form at the time of Registration for a semester will require two Affidavits on Rs. 10.00 stamp paper each, duly notarized, one signed by the student and the other signed by the parent. Draft of the Affidavits required are given on AMIZONE
    - **By the student**
    - **By the parent**
  - (ii) A student will not be admitted/registered until the Affidavits mentioned above are submitted.
  - (iii) Students who are allotted Hostel Accommodation are required to submit three copies of details of parents and local guardian along with their photographs on the form as given on **AMIZONE**. Students will not be registered and assigned hostel seat until the above document is submitted at the time of registration for the Hostel.
- (b) On Admission & Registration
  - (i) Every student, at the time of Registration will be given the Handbook giving details of Anti-Ragging Regulations / Directive for which he will sign having received it and its Record will be maintained in the Institution.

- (ii) The Handbook will have a 'Section for Freshers' which will give instructions on whom to contact in case of incidence or attempt at ragging. This would include contact mobile numbers of Proctorial Board, selected persons from General Administration, Anti-Ragging Committees / Anti-Ragging Squads and the Anti-Ragging Control Room.
- (c) Particulars required at the time of Registration
  - (i) Every **non-hostel** student, at the time of Registration will provide full particulars of his stay during the semester, whether staying with parents, relatives, friends, hired hostel / PG accommodation. The details will include full address, name and contact number of the person at the address in the Forms as given below:-

Registration cum Enrollment Form for Freshers – **As given on AMIZONE**  
Registration Form for Second Semester onwards - **As given on AMIZONE**

- (ii) Every **hostel student** will provide three copies of full details of Father & Mother and Local Guardian with their photographs of which first copy will be with Reception / Gate, second copy with the Head of Institution and third copy with the Proctorial Board Office. (Refer to para 6 (a) (iii))

## 7. GENERAL INSTRUCTIONS

### (a) Anti-Ragging Committees

- (i) Each Institution will form an “**Anti-Ragging Committee**” headed by the Head of Institution. It will comprise of selected faculty members, parents, students from the freshers category as well as seniors and selected non-teaching staff.
- (ii) This Committee will be fully and totally responsible to ensure that no incidence of ragging as given in these regulations takes place and will also monitor and ensure that the instructions of these regulations are followed fully at all times.
- (iii) The Committee will also maintain alert vigil at all times and ensure that the Anti-Ragging Squads of the Institutions carry out their functions properly.

### (b) ANTI-RAGGING SQUADS

- (i) Each Head of Institution will constitute a number of **Anti-Ragging Squads**. The number of squads will be based on the number of blocks /

floors and strength of the students so that the Anti -Ragging Measures can be effectively implemented.

- (ii) Anti-Ragging Squads will comprise of senior faculty members and responsible representatives of senior and fresher students. Its functions will include going around / patrolling the Institution and the Campus common areas, maintain vigil at all times on all days by rotation as decided by Heads of Institutions and take action if they notice any incidence of ragging either in their Institution or any other Institution / or in the Campus.
- (iii) The Squads will also have the responsibility to investigate incidences of ragging and to report to the Anti-Ragging Committee / Anti-Ragging Control Room for immediate action / punishment wherever required.
- (iv) All Heads of Institutions will forward the names of Anti-Ragging Committees and Anti-Ragging Squads to Anti-Ragging Monitoring Cells.
- (v) On the report of Anti-Ragging Squad or any other person who witnesses the incidence of ragging or on the complaint of any fresher student, immediate action will be taken by the Anti-Ragging Committee to decide appropriate punishment from the list of punishments in the Regulations and award it with intimation to the University HQ as per the Regulations / Directive for Banning Ragging & Anti Ragging Measures.

**(d) Anti-Ragging Patrols**

Consists of Marshals & Security Personnels Anti-Ragging Patrols will operate 24 hours on all days in the Campus and also in various hostels, lodges, PG accommodation clusters outside the Campus, particularly, where freshers are staying.

**8. INSTRUCTIONS SPECIFIC TO HOSTELS**

- (a) The hostels for the fresher students will be in separate hostel blocks. The fresher hostel blocks will be barricaded by walls / barbed wire fences and entry into the freshers' hostel will be manned by security staff round the clock.
- (b) No one, particularly senior students will be permitted to enter the freshers' hostel at any time. Similarly fresher students are not permitted to visit hostels of senior students. The responsibility for ensuring the above instructions will be of the security guard / guards on duty at the entry points to the freshers' hostels. Responsible security guards will be detailed by Dy Director / Asst Director Security. The duty roster of the security guards for freshers' hostel will be given to Anti- Ragging Control Rooms in both sectors.



- (c) All fresher students will report back in their respective hostel rooms latest by 09:00 PM.
- (d) All senior hostel students will be in their respective hostels latest by 10:00 PM.
- (e) Proper attendance of hostel students both freshers and seniors will be taken at 9:00 PM and 10:00 PM respectively, daily by members detailed from the Anti-Ragging Squads and the attendance report submitted - one copy to Anti-Ragging Control Rooms and one copy to Dy. Director Hostel Administration.
- (f) All hostel students will abide by the Hostel Rules in addition to the Anti-Ragging Regulations.
- (g) All Day Scholars are required to leave the Campus latest by 08:00 PM. Entry / presence of Day Scholars in the Campus will not be permitted beyond 08:00 PM and on holidays unless specifically allowed under the authority of the respective Head of Institution. Strict disciplinary action will be taken if a Day Scholar is seen in the Campus after 08:00 PM or on holiday without proper authority. The timings for reporting back into the hostel and entry / presence in the Campus of Day Scholars may be reviewed and revised after 30 September 2010.

#### **9. ANTI-RAGGING CONTROL ROOMS**

- (a) One Anti-Ragging Control Room each will be established in Sector - 125 and Sector 44 Campus under the direction of AUUP Monitoring Cells. The Control Room will be manned 24 hours based on the duty roster issued by the Monitoring Cell. It will be manned by one Marshal and one security Personnel in each shift under direct supervision of concerned duty proctor for a particular shift.
- (b) Anti-Ragging Control Room will be equipped with land line and mobile telephone numbers which will be made widely known to all concerned.

#### **10. ANTI-RAGGING MONITORING CELLS**

The Anti-Ragging Monitoring Cells will be established at the University HQ level and will be totally and fully responsible to ensure that all Anti-Ragging Rules, Regulations and Measures are strictly followed. The Monitoring Cells will also ensure that appropriate action is taken in all incidences of ragging. Its endeavor will be to make Amity University "Ragging Free".

## 11. PROCTORIAL BOARD

The Proctorial Board will consist of faculty members from various Institutions to ensure proper conduct & discipline in the campus. The members of the Proctorial

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The Proctorial Board will consist of faculty members from various Institutions to ensure proper conduct & discipline in the campus. The members of the Proctorial Board are as under :

University Proctorial Board				
Name, Designation & Institution	Email	Contact Nos		
		Office	Residence	Mobile
<b>Sector – 125 Campus</b>				
Dr J N Kaul, Director & Chief Proctor <b>AIDA</b>	jnkaul@amity.edu	0120-4392185	0129-2510746	9810924708
Col Kaiser Singh, Professor & HOD CSE <b>ASET</b>	ksingh3@amity.edu	0120-4392729	0120-2504341	9868516006
Ms Yasmeen Rizvi, Sr Lecturer <b>ABS</b>	yasmeenr@abs.amity.edu	0120-4392752	9873783658	9873783658
Sh Reject Paul, Asst Prof <b>AIFS</b>	rpaulmp@amity.edu	0120-4392882	9818723616	9818723616
Dr Naleeni Ramawat, Sr Lecturer <b>AIDA</b>	namawat@amity.edu	0120-4392608	9999182233	9999182233
Sh Inder Singh Pal, Lecturer <b>ASPESS</b>	ispal@amity.edu	0120-4392878	9999972473	9999972473
Sh Sanjay K Dubey, Asst Prof <b>ASET</b>	sdube@ase.amity.edu	0120-4392449	9015944280	9015944280
<b>Sector – 44 Campus</b>				
Dr Manohar Sajjani, Director <b>AITT</b>	msajjani@aitt.amity.edu	0120-4391284	9811228801	9811228801
Sh Arun Sachar, Professor <b>AIBS</b>	asachar@amity.edu	0120-4391431	9999009531	9999009531

Board are as under :

## 12. ANTI-RAGGING EXECUTION CELL

The Anti-Ragging Execution Cell will comprise of followings:

- Proctorial Board
- Dean Student Welfare
- Dy Director Hostel
- Director Student Affairs & Support Services
- Director, Administration
- Dy. Director, Security

The Anti-Ragging Execution Cell will function directly under the directions of the Monitoring Cells and Coordinate its activities with the Anti-Ragging Committees, Anti-Ragging Squads & Patrols.

### 13. RESPONSIBILITIES AND REPORTING

- (a) The Anti-Ragging Monitoring Cells, DoSW and Proctorial Board will be responsible and function under the overall direction of the Vice Chancellor.
- (b) The Proctorial Boards, Anti-Ragging Execution Cell will be responsible to function under the direction of the respective Monitoring Cells and will coordinate with the Anti-Ragging Committees, Anti-Ragging Squads, Patrols and Anti-Ragging Control Rooms.

### 14. ACTION PROCEDURE

- (a) Anti-Ragging Squads and Anti-Ragging Patrols will immediately report any incidence of ragging or abetment of ragging noticed by them to the Anti-Ragging Control Room immediately and also to the Anti-Ragging Committee of each Institution.
- (b) Proctor in-charge of the Anti-Ragging Control Room will take immediate action as per the situation which may include:
  - Immediate suspension of involved students
  - Sending reinforcements or any medical help if required.
  - Forward the main gist / report of incident to the Anti-Ragging Monitoring Cell,
  - Proctorial Board & Anti Ragging Committee.
- (c) The Proctorial Board/Anti-Ragging Committee will examine the report received from the Proctor on duty/Squad/Patrols and recommend appropriate punishment which will be awarded after the approval of the Chairperson, Anti-Ragging Monitoring Cell.

### 15. FRESHERS INTRODUCTION / INDUCTION

A systematically organized Fresher's Introductions / Get-Together party will be organized by various Institutions as per policy issued by the Pro VC (A) which would conform with the decorum and dignity as expected by the University and act as a forerunner for introductions and ice breaking between seniors and freshers.

