



15th University IQAC Meeting

09 and 11 Oct 2021

Minutes of the Meeting

The 15th University IQAC meeting for the first quarter July to Sept 2021 was conducted on 09 and 11 Oct 2021 (2 days) through online mode under the Chairpersonship of Prof (Dr) Balvinder Shukla, Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP.

List of members, special invitees and officers of AUUP who were present and those who could not attend the meeting is enclosed as **Annexure 'A'**.

Day 1: - Saturday, 09 Oct 2021.

1. After ascertaining the quorum for the meeting, Dr R S Rai, Member Secretary University IQAC, started the meeting with the permission of Chair and welcomed all the members of the University IQAC.

1.1 Opening Address by the Chairperson University IQAC - At the outset the Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP welcomed University IQAC members, external members, alumni members and all those present in the meeting.

The chairperson apprised the house about the major developments that have taken place during the last quarter, some of the major developments are as under:-

(a) Amity University has been declared as the **Winner of 12th most prestigious National Intellectual Property Award for the year 2020 in the category of 'Top Indian Academic Institution for Patents & Commercialization'**.

The ceremony to bestow National Intellectual Property Award – 2020 was held on Aug 17, 2021, by Indian Intellectual Property Office under the Department for Promotion of Industry & Internal Trade (DPIIT), Ministry of Commerce & Industry, Government of India.

(b) The following are the AUUP Rankings in NIRF 2021:

- Achieved 25th Rank amongst all Government and private Universities in the country.
- 31st Rank in Engineering,
- 11th Rank in Pharmacy
- 29th Rank in Management Disciplines.

(c) In accordance with NEP 2020 the University has started new programmes 'with research' for Academic Session 2021-22.

(d) AUUP launched M. Tech in Defence Technology programme in six specialized streams in Technical Institutions joining hands with AICTE & DRDO.



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- (e) The Graduate attributes were revised and aligned as per the requirements of the UGC Quality Mandate Learning Outcomes based Curriculum Framework (LOCF).
- (f) Amity University has been opened for its existing senior students for hybrid mode of classes for those senior students who opted for joining the campus physically for face-to-face classes after updating their COVID-19 vaccination status on AMIZONE.
- (g) As per the initiative of the Government of India to celebrate and commemorate 75 years of progressive India and the glorious history of it's people, culture and achievements, University, organized 'Fit India Freedom Run 2.0' and various activities were conducted to celebrate "Azadi ka Amrit Mahotsav".

The Chairperson University IQAC requested the external members and alumni to share their views.

- 1.2 Remarks by Dr Yogendra Narain (External Expert)** – Dr. Yogendra Narain appreciated that the standard and culture maintained by the University and congratulated the entire team for the achievements.

Dr Narain further added that India should become self-reliant in the field of defence technology and by introducing projects like production of defence equipment as part Atma Nirbhar Bharat. The M.Tech in Defence Technology is a very good initiative which will be beneficial to the country in times to come.

- 1.3 Remarks by Dr Vijay Malik (External expert)** - Dr Malik said that she was happy to share that progress of Amity in last two years and it is a matter of pride that AUUP is recognized by DRDO, DST etc. She also congratulated for 25th position in NIRF 2021.

- 1.4 Remarks by Alumni:** The Alumni Members Ms Zenia Samar, Mr Tanmay Srivastava, Ms Rudrali Patil, Mr Ankit Aggarwal & Ms Manisha Chaudhary, expressed their gratitude for being invited to the University IQAC and their pleasure in the growth of the University. They also felt that tremendous changes had been made by the University which are at par with the requirements of the industry. Following suggestions were given by Alumni members:

- a) Evidence based Teaching Learning with practical approach should be part of education system. Skill based enhancement modules should be added to the curriculum.
- b) The university should maintain the quality of students being admitted so that their placement should be of class apart.
- c) Student Exchange programs to come out with new skills like corporate drafting , litigation, etc.
- d) The university must also address issues with regard to mental stress management which will help students in coping with VUICA situations during their employment.

- 1.5 Remarks by Dr Gurinder Singh, Campus Head, Greater Noida:** The following points were covered by Dr Singh during his address:





1. He appreciated the initiatives taken by Chancellor, Vice Chancellor, Directors, Hols, faculties and team for the growth of the University.
2. IQAC acts as a nodal and powerful platform for coordinating quality related activities, adoption of best practices and provides set parameters for Academic and Administrative activities.
3. The University has been benchmarked with the Top Universities like Stanford, Berkeley, UCL etc.
4. Amity has collaborations with Chicago Business School, Houston University, Thunder Business School, Stanford University, Imperial University, UCL etc for Research and collaborative activities.
5. The following points may be considered for improvements in our processes:
 - The Top Universities have involved every Ph.D scholar in projects and innovation as mandatory, we must also look into introducing such measures in our guidelines.
 - The researchers must collaborate with world class authors to increase their citations.
 - We need to identify faculty members who are good at research, commercialization, case study building, consultancy, training, etc.

1.6 Remarks by Dr Sunil Dhaneshwar, Pro VC Lucknow Campus – Dr Sunil Dhaneshwar expressed his views on the following points-

1. Three tier IQAC system is unique which assures that the quality of teaching learning research is monitored properly and all the processes, standards and systems are uniform in all campuses.
2. An IQAC workshop was conducted at Lucknow campus to enhance the quality and set benchmarks.
3. Evidence based education is new terminology on which IQAC needs to work upon.
4. The Faculty fraternity needs to be segregated into research oriented and extraordinary teaching oriented for the overall development of the university.
5. Research should bring finances from funded projects, grants and technology transfer.

1.7 Remarks by Dr. Fazal Malik, Pro VC Dubai Campus – Dr Malik expressed his gratitude to be a part of University IQAC. He apprised the house about the developments that had taken place in the last quarters in Dubai campus:

1. Project based learning and assessment has been done for the students in Dubai Campus.
2. Changes in the curriculum are in process to accommodate all streams of students (Art, Engineering etc.) can come together on the same platform and have knowledge of all the streams.
3. Amity Dubai campus is fully operational with 700 students, which is 95% of complete strength.
4. Artificial Intelligence Lab has been set up in Incubation center and tools are being created. One world class faculty has been hired for translating books in Hindi, English, Persian and Urdu.

1.8 Remarks by Dr W Selwamurthy, President ASTIF – Dr Selwamurthy complimented the University for regularizing IQAC at all three levels in all campus. He further mentioned that the IQAC meetings and initiatives taken by the University



has resulted in making strategies and plans to inculcate TQM (Total Quality Management) in AUUP, specially in the following aspects:

- Development of students
- Teaching and learning
- Research and innovation
- Governance.

He further added that each faculty should have targets for research and rigorous reviews at each level should be done by the IQAC. The segregation should be done for Research professionals and Teaching professionals to maintain the quality at all levels.

2. **Agenda Items** Member Secretary University IQAC, briefed the house about the day wise agenda items of the 15th University IQAC Meeting of 2021-22 which are as under:

2.1 Day 1: Saturday, 09 Oct 2021

UIQAC-15/2021-2022/AG1: Confirmation of minutes of previous University IQAC:

UIQAC-15/2021-2022/AG2: Action taken report (ATR) on minutes of 14th University IQAC meeting

UIQAC-15/2021-2022/AG3: NIRF Ranking Analysis for Indian Ranking 2021

UIQAC-15/2021-2022/AG4: Research, Patents and Technology Transfer progress of the University from July – Sept 2021.

UIQAC-15/2021-2022/AG5: Status of Scopus Publication and Citations of AUUP till Sept 2021

UIQAC-15/2021-2022/AG6: Status Review of Admission, Institution-wise, programme wise and trend analysis at

- a) University level
- b) Campus level

UIQAC-15/2021-2022/AG7: Analysis of Student Progression/ Placement for the year 2020-21.

UIQAC-15/2021-2022/AG8: Status review of Academic Progress:

July - Sept 2021 (University Level)

- a) Classes planned and conducted, gaps (if any) and action plan
- b) Analysis of E-content developed by faculty and its status
- c) Reopening of Campus for Students
- d) CRs Meetings.
- e) Mentoring Programme
- f) Student Grievances & its redressal
- g) Faculty Meeting



UIQAC-15/2021-2022/AG9: Presentation of AQAR 2020-21

- a) Curricular Aspects
- b) Teaching-Learning & Evaluation
- c) Research, Innovation & Extension
- d) Infrastructure & Learning Resources
- e) Student Support & Progression
- f) Governance, Leadership & Management
- g) Institutional Values & Best Practices
- h) Presentation of AQAR 2020-21 of Greater Noida Campus
- i) Presentation of AQAR 2020-21 of Lucknow Campus

2.2] Day 2: Monday, 11 October 2021

UIQAC-15/2021-2022/AG10: Annual Academic Planning for Academic Year 2021-2022:

- a) Human Resource Planning & Development for the year 2021-22 & Action Taken Report on 14th University IQAC: UIQAC4/2020-2021/AG12/DC8 IQAC- The achievements of the faculty submitted by Hols are to be validated and verified by HR Department.
- b) Learning Resource Planning (Library) for the year 2021-22 & Action Taken Report on 14th University IQAC: UIQAC4/2020-2021/AG12/DC5 The Stakeholders feedback on library services to be taken to ensure that whether the students and faculty are satisfied with library services. UIQAC4/2020-2021/AG12/DC6 - Benchmarking of library resources with other Top International / National Universities for accreditation & international ranking.
- c) Labs/ Equipment Planning
- d) Internationalization Planning for the year 2021-22

UIQAC-15/2021-2022/AG11: Review of implementation of UGC Quality Mandates. Presentation by chairpersons task groups on:

- a) Action taken/plan for 2021-22
 - (i) Deekshambh - Action Taken Report on 14th University IQAC point
 - (ii) Jeevan Kaushal
 - (iii) Gurudakshta
 - (iv) Mulya Pravah

UIQAC-15/2021-2022/AG12: Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months

UIQAC-15/2021-2022/AG13: Action Taken Report on 14th University IQAC - UIQAC4/2020-2021/AG7/DC4- The distance Learning (ADDOE) to map processes with the requirements of UGC and NAAC as per the Dual mode manual of NAAC.

3. The discussions on agenda items of Day-1 are given in succeeding paragraphs:

3.1 UIQAC-15/2021-2022/AG1: Confirmation of minutes of previous University IQAC:



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Minutes of previous meeting were presented which was proposed by the Registrar Dr B L Arya, seconded by Dr. W Selvamurthy & accepted by Maj Gen Bhaskar Chakravarty (Retd). The minutes of the 14th University IQAC meeting was approved by the Chairperson UIQAC. Member Secretary IQAC confirmed that points needing action have been circulated to all concerned.

3.2 UIQAC-15/2021-2022/AG2: Action taken report (ATR) on minutes of 14th University IQAC meeting

The Action Taken Report on minutes of 14th University IQAC meeting was presented and points which were not closed had been included in the agenda of 15th University IQAC meeting. The detailed ATR is attached as Annexure 'B'.

3.3 UIQAC-15/2021-2022/AG3: NIRF Ranking Analysis for Indian Ranking 2021

Presentation: Dr R.S.Rai presented the NIRF Ranking Analysis for Indian Ranking 2021. He shared the summary of rankings over the years 2017 to 2021 highlighting the areas where AUUP has performed exceptionally well and those where more efforts are required.

Discussion: Dr Yogendra Narain congratulated AUUP for achieving the 25th rank in NIRF. He further suggested to examine the top ten universities and compare the each criteria where they have done better. He also suggested to set targets for each parameter, and identify the challenges that AUUP is facing in achieving the set targets.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG3/DC1	To benchmark with top ten universities ranked in NIRF and set targets along with responsibilities and timeline for each parameter.	Dr. R.S.Rai, Director RPSS	30 November 2021

3.4 UIQAC-15/2021-2022/AG4: Research, Patents and Technology Transfer progress of the University from July – Sept 2021

Presentation: Dr W. Selvamurthy presented the status of Research Publications and Projects, training and development programmes and MOUs signed during the period July-September 2021.

New research initiatives taken during the period are given below:

1. New Cluster initiated in Global Warming and Climate change and Defence Technology for promotion of research activities.
2. Amity Mega Center for Man-made and Natural Calamities has organized 5-days International Workshop on climate change, water crisis, disaster and conflicts.



Discussion: Dr Yogendra Narain congratulated Dr. Selwamurthy for the achievements of Research of the University. He further suggested setting up a consultancy assignment to promote the research environment in other universities on a monetary basis.

He further expressed his views on the shortage of chip manufacturing in India. Hence, the research on chips manufacturing should be promoted, so that the technology can be transferred and used by Society.

On these suggestions, Dr Selvamurthy replied that AUUP has expanded the IPR cell, and is providing services to outside organizations on consultancy basis. He further added that HCL is collaborating with Amity on the proposal of chip manufacturing.

Dr. Vijay Malik mentioned that Govt has decentralize manufacturing of most of defence equipment, which was earlier under the ambit of defence organizations only. Therefore, now industry will have to produce the defence equipment. The programme started by AUUP will help industry to find resources for development of defence equipments.

Remarks from Chairperson: The Chairperson commented that skills are changing every month, therefore, for higher education institutions, it is important to collaborate with industry, so that new trends and technologies can be known to HEIs. Hence, regular interaction with the industry is very important. She further suggested that if we want to minimize the gap between what industry requires and what higher education institutions are producing, collaboration with industry is essential.

Dr Narain agreed with the suggestion but how do we strategies to meet the requirement of diversified sectors needs to be worked out.

Dr Selvamurthy replied that various government as well as non government agencies upload their requirements in their portal like MSME, DRDO, etc. These requirement can be picked up as topics for the dissertation for M.Tech & Ph.D.

The suggestion were noted for implementation in the university processes and systems.

3.5 UIQAC-15/2021-2022/AG5: Status of Scopus Publication and Citations of AUUP till Sept 2021

Presentation: Dr R.S.Rai presented the Status of Scopus Publication and Citations of AUUP till Sept 2021. He apprised the house that total publications are 14498, total citations are 84899 and h-index is 92 till now. For the year 2021, AUUP total Scopus publication is 2139 & citation is 20935.

Discussion: Dr Vijay Malik appreciated the statistics of the research presented by Dr Rai.

3.6 UIQAC-15/2021-2022/AG6: Status of Admission, Institution-wise, programme wise and trend analysis at



- a) University level
- b) Campus level

The presentation were made by Director Admissions, Maj Gen Bhaskar Chakravarthy (Retd), Brig Umesh Chopra (Retd), Lucknow Campus, , Dr Fazal Malik, Pro Vice Chancellor Dubai Campus, Brig Hardeep Dhanny (Retd), Greater Noida Campus and Dr S K Khatri, Director Tashkent.

Remarks by The Chairperson: The Chairperson appreciated the presentations given. She further suggested that a lot of analysis needs to be done where no admissions had happened. She suggested that analysis must be done to find out the reasons of no admissions and stragies made to deal with such programmes. Campus Heads must have separte meetings to discuss the startegies to deal with such programmes.

The Chairperson desired that the Campus Heads must present best practices for their respective campus, which should include how they have implemented it and ensured its outcome. Also, present the data which is scalable/measurable.

Action to be taken with responsibility and timeline:

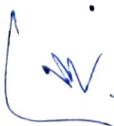
Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG6/DC1	To analyse the reasons for the programme with low/no admissions and prepare strategies to deal with such programmed and finalise the list of programme after the approval of the competent authority.	Director Admissions/ Campus Heads	30 November 2021
UIQAC-15/2021-2022/AG6/DC2	To present best practices of respective campus, which should include how these practices have been implemented and ensured their outcome. The data should be scalable/measurable.	Campus Heads	Next UIQAC

3.7 UIQAC-15/2021-2022/AG7: Analysis of Student Progression/ Placement for the year 2020-21.

Presentation: Dr R.K.Kapoor, Director Academics gave the presentation on analysis of Student Progression/ Placement for the year 2020-21.

Remarks by The Chairperson: The Chairperson instructed that a brainstorming session needs to be conducted at the Domain level for better progression & placement data, as there are still many students for whom the evidence are still to be uploaded in the intranet.

Action to be taken with responsibility and timeline:





Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG7/DC1	To conduct brainstorming session at domain level for the finalization of progression & placement strategies.	Deans / Domain Heads / CRC/ATPC with Director Academics	30 November 2021

3.8 UIQAC-15/2021-2022/AG8: Status review of Academic Progress:

July - Sept 2021 (University Level)

- Classes planned and conducted, gaps (if any) and action plan
- Analysis of E-content developed by faculty and its status
- Reopening of Campus for Students
- CRs Meetings.
- Mentoring Programme
- Student Grievances & its redressal
- Faculty Meeting.

The presentations were made by Dr Alpana Kakkar, Dean Student Support & Academic Affairs, Dr Sunil Dhaneswar, Pro Vice Chancellor Lucknow, Dr Fazal Malik, Pro Vice Chancellor Dubai Campus, Dr S K Khatri, Director Tashkent and Dr Jasbir Singh Jassi, Greater Noida on the status of academic progression various processes made during the period July to September 2021.

Remarks by The Chairperson: The status of classes planned and held needs to be analysed as per program structure and course-wise reflecting the credit unit and L-T-P. The action taken report needs to be prepared, for the classes which are not held, Details of E-content quadrant-wise needs to be provided for each faculty and uploaded on Amizone. The action taken report needs to be prepared where the e-contents are not uploaded by the faculty.

Dept of Dean SS&AA must prepare a report on monthly basis to all HOIs & Deans about shortfall of classes through a robust monitoring system.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG8/DC1	To prepare and send report on monthly basis about shortfall of classes through a robust monitoring system to all HOIs & Deans.	Dean SS & AA/ Campus Heads	With immediate effect
UIQAC-15/2021-2022/AG8/DC2	To analyse number of grievances reported and resolved with the action taken against each category to be done.	Dean SS & AA	30 November 2021

3.9 UIQAC-15/2021-2022/AG9: Presentation of AQAR 2020-21

- Criterion-I [Curricular Aspects]
- Criterion-II [Teaching-Learning & Evaluation]
- Criterion-III [Research, Innovation & Extension]



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- d) Criterion-IV [Infrastructure & Learning Resources]
- e) Criterion-V [Student Support & Progression]
- f) Criterion-VI [Governance, Leadership & Management]
- g) Criterion-VII [Institutional Values & Best Practices]
- h) Presentation of AQAR 2020-21 for Greater Noida Campus
- i) Presentation of AQAR 2020-21 for Lucknow Campus

Presentation: The presentation on AQAR 2020-21 was given by the NAAC Criteria-wise Chairperson / Co-chairperson for their respective Criteria:

- a) Criterion-I [Curricular Aspects] - Dr. M. Sajnani, Dean, Faculty of Hospitality & Tourism & Dr RK Kapur (Dir Academics)
- b) Criterion-II [Teaching-Learning & Evaluation] - Dr Sujata Khandai, Dy. Dean (Academics) / Dr Alpana Kakkar Dean (SS & AA)
- c) Criterion-III [Research, Innovation & Extension] - Dr W. Selvamurthy, DG, ADSI and President, ASTIF
- d) Criteria-IV [Infrastructure & Learning Resources] - Rear Admiral Ravi C. Kochhar, OSD (HR)
- e) Criterion-V [Student Support & Progression] - Dr RS Rai, Dir RPSS
- f) Criterion-VI [Governance, Leadership & Management] - Dr BL Arya, Registrar, AUUP
- g) Crietrion-VII [Institutional Values & Best Practices] - Dr Dilip Kumar Bandyopadhyay, Chief Advisor FPO & Chairman ALSs
- h) Greater Noida Campus - Mr. Anil Kr Choudhary, Registrar, AUGN
- i) Lucknow Campus - Prof (Dr) Sunil Dhaneshwar, Pro VC, Lucknow Campus

Discussion: The data of AQAR 2020-21 needs to be compiled by 15 Novembert 2021, so that the first draft of AQAR can be presented for the review of Hon'ble Vice-Chancèllor AUUP.

All Chairpersons / Co-Chairpersons are requested to do the comparison of AQAR from the last three years, i.e., 2018-19, 2019-20 & 2020-21 and calculate the expected score for each metric and criterion.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG9/DC1	To compile and complete the AQAR 2020-21 by filling all metrics. The AQAR of three years should be compared and analysed. The expected score for each metric/criterion to be calculated..	NAAC Criteria-wise Chairperson / Co-chairperson	30 November 2021



4. The discussions on agenda items of Day-2 are given in succeeding paragraphs:

Dr R S Rai, Member Secretary University IQAC welcomed all members of University IQAC and participants on day two of the meeting. He summarized the proceedings of day one and shared the agenda of day two, which is given below.

The Member Secretary University IQAC requested the Chairperson and alumni to share their views before the day's proceedings.

Remarks by Alumni: Ms Zenia Samar, Sports Physiotherapist, suggested that university can think on developing app-based learning which will help to increase research and build structured education and learning in the university. The personality development of the students can be developed by increasing interpersonal skills, communication skills etc as these skills help a student to be a good professional and help them in their jobs.

Remarks from the Chairperson: The Chairperson welcomed the alumni and said that all our alumni are inspiration for the university. She said that all processes of the university are quality driven and reviewed periodically. Quality assurance meetings for their progress and performance are conducted at various levels to ensure continuous improvement.

4.1 UIQAC-15/2021-2022/AG10: Annual Academic Planning for Academic Year 2021-2022:

- a) Human Resource Planning & Development for the year 2021-22 - Action Taken Report on 14th University IQAC point
- b) Internationalization Planning for the year 2021-22
- c) Learning Resource Planning (Library) for the year 2021-22 - Action Taken Report on 14th University IQAC point
- d) Labs/ Equipment Planning

- a) **Human Resource Planning & Development for the year 2021-22 - Action Taken Report on 14th University IQAC point :** The presentation on Human Resource Planning & Development for the year 2021-22 was given by Dr Sujata Khandai, Dy Dean Academics & Cmde. P L Masson, Director HR.

Remarks from the Chairperson: Manpower Planning has to be calculated based on seat intake approved in the Academic Council. as per the number of seats approved the number of faculty needs to be calculated accordingly. The data analysis of faculty required, existing and gap needs to be analyzed with the number of visiting faculty. How this manpower planning is meeting the requirement of academic session 2021-22 needs to be reflected.

Remarks from the D.K.Bandhopadhyaya: The manpower planning should be done before the commencement of the academic session.



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Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG10/DC1	a) To submit manpower planning calculated on the basis of seats intake approved in the Academic Council for the year 2020-21 for the approval of competent authority. b) The data analysis of faculty required, existing and gap needs to be analyzed with the number of visiting faculty. c) Report on action taken on the shortfall of the faculty needs to be submitted. d) How this manpower planning is meeting the requirement of academic session 2021-22 needs to be reflected.	Chairperson Manpower Planning Committee	30 November 2021

Action Taken Report on 14th University IQAC point – “The achievements of the faculty submitted by HoIs are to be validated and verified by HR Department.”

The Action Taken report on the Agenda point of 14th University IQAC was presented by Rear Admiral Ravi C. Kochhar, OSD (HR).

Remarks from the Chairperson: Verification of the achievement of faculty needs to be done and verified by HR dept. The system can be made on Amizone by HR Dept so that a pop-up could be shown on the faculty Amizone page every month to upload the same.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG10/DC2	To verify the achievement of faculty submitted by HOIs.	HR Department	30 November 2021
UIQAC-15/2021-2022/AG10/DC3	To prepare a system on Amizone so that a pop-up could be shown on the faculty Amizone page every month to upload the same		30 November 2021

b) **Internationalization Planning for the year 2021-22:** Dr Gurinder Singh gave a presentation on Internationalization Planning for the year 2021-22. Some of the major developments are as under:-



- (i) Strengthening of International Advisory Board of more 120 Presidents and Vice Chancellors
- (ii) Outcome-based partnership with leading universities
- (iii) The highest number of partnerships in Canada
- (iv) AUUP is the first in India to start Virtual International programs.
- (v) Virtually conducting 3Cs program
- (vi) Academic Inputs are given to Dubai, UK & USA students.
- (vii) Launching of SAP in November 2021.
- (viii) Virtual Internship in Korea, Russia, and successfully providing fully-funded scholarship to 90 students in Russia.
- (ix) Conduct of IEEE conference in Dubai campus, Singapore campus & US Campus.
- (x) Conduct of International Lecture series so that at least 20% of the curriculum should be delivered by International Lecturers.

Remarks from the Chairperson: The Chairperson appreciated the initiatives taken by International Affair Division (IAD) under the guidance of Dr Gurinder Singh and said that they will be contributing to the growth of AUUP.

Dr Yogendra Narain said that a Data Centre has been established in Noida and wanted the University to have collaborations so that the operations and usage of the data centre can be leveraged.

Dr Gurinder Singh informed that the data Centre in Noida has been established by Amity Alumni under the guidance of Hon'ble Vice Chancellor and Dr R S Rai. Also, the University is collaborating with international agencies to leverage on the facilities provided by data centres.

c) Learning Resource Planning (Library) for the year 2021-22 - Action Taken Report on 14th University IQAC point

Discussion: Dr Daulat Jotwani, Director Library gave a presentation on Learning Resource Planning for the year 2021-22.

Remarks from the Chairperson: The Chairperson said that the data on number of users assessing the e-resources with the break-up of faculty/student/staff should also be presented. As per the ATR of 14th University IQAC meeting, Director Library was required to conduct a survey of its users and analyze what kind of services they are giving and what services users are expecting. This point has not been closed. The planning of library resources was also not presented, which needs to be done as per the format and submitted to the University AAP Committee for processing and approval.

Action Taken Report on 14th University IQAC – “Benchmarking of library resources with other Top International / National Universities for accreditation & international ranking.”

Remarks from the Chairperson: Benchmarking needs to be done only with the comparable universities which are multi disciplinary and similar to our University.



Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG10/DC4	To analyse number of users assessing the e-resources with the break-up of faculty/student/staff to be done.	Director Library	30 November 2021
UIQAC-15/2021-2022/AG10/DC5	To conduct a survey of its users and analyze what kind of services they are giving and what services users are expecting along with action plan to meet the expectation of the students.		
UIQAC-15/2021-2022/AG10/DC6	The planning of library resources to be done as per the format and submitted to the University AAP Committee for processing and approval.		
UIQAC-15/2021-2022/AG10/DC7	To benchmark library services with the comparable universities which are multi disciplinary and similar to AUUP.		

d) Labs/ Equipment Planning – Dr Nutan Kaushik gave the presentation on Labs/ Equipment Planning for the year 2021-22.

Remarks from the Chairperson: Planning of lab equipment should have been done before the commencement of Academic Session 2021-22 as per the format. Labs are required to be ready in all aspects. The committee must have meetings with Deans/ Domain Head and HoIs after receiving the lab requirements for the coming session. Virtual labs, Software for labs etc. are required to be included in the planning. The planning for new servers, software & digital equipment can be done with AKC Data Systems and Accounts..

Remarks from Vijay Malik: For Calibration of equipment, a list is required to be prepared with the details of the time of calibration and frequency of calibration.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG10/DC8	Planning of Lab Equipment to be done for the Academic Session 2021-22 as per the format.	Dr Nutan Kaushik/Dr Tanu Arora	30 November 2021
	The planning for new servers, software & digital equipment		



	can be done with AKC Data Systems and Accounts.		
UIQAC-15/2021-2022/AG10/DC9	For Calibration of equipment, a list is required to be prepared with the details of time of calibration and frequency of calibration	Lab Planning Committee/HOIs	30 November 2021

4.2 UIQAC-15/2021-2022/AG11: Review of implementation of UGC Mandates - Presentation by chairpersons Task groups on action taken/plan for 2021-22

- (i) Deeksharambh & Action Taken Report on 14th University IQAC point
- (ii) Jeevan Kaushal
- (iii) Gurudakshta
- (iv) Mulya Pravah

Deeksharambh – Dr Alpana Kakkar gave a presentation on the review of implementation of Deeksharambh and action taken/plan for 2021-22.

Remarks from the Chairperson: The sessions on human needs on self and body for students needs to be included in the next Orientation Programme/Deeksharambh. Experts particularly in these areas needs to be invited during the session.

Action Taken Report on 14th University IQAC point – “The Guidelines(G-25) of Induction program to be prepared & submitted to the Chairperson for approval by 2 July 2021. Requirements of AICTE guidelines on student induction also to be incorporated.”

Remarks from the Chairperson: AICTE has given different guidelines for an induction program for Engineering & technology students (3 weeks) as compared to UGC Mandate Deeksharambh which has induction program (1 week). The integration of AICTE and Deekasharambh (UGC Quality Mandate) into the Orientation Programme needs to be done. The guidelines should be prepared and implemented from the academic year 2022.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG11/DC1	The guidelines on orientation should be prepared and implemented from the academic year 2022 integrating AICTE & UGC Quality Mandate requirements.	Dean SS&AA & – Joint Director ASET	30 November 2021

Jeevan Kaushal: Dr Taranjeet Duggal & Dr Anil Seherawat presented the status of implementation of Jeevan Kaushal, UGC Quality Mandate.

Gurudakshata: Dr Sujata Khandai presented the status of implementation of Gurudakshata, UGC Quality Mandate.



Remarks by Members: Dr D.K.Bandopadhyaya suggested adding a workshop in the module of Higher Education, conducted in 2020 on National Education Policy with the topic as “Educational landscape in India”.

Mulya Pravah: Dr D.K.Bandopadhyaya presented the status of implementation of Mulya Pravah, UGC Quality Mandate.

4.3 UIQAC-15/2021-2022/AG12: Action Taken Report on 14th University IQAC –
“The distance Learning (ADDOE) to map processes with the requirements of UGC and NAAC as per the Dual-mode manual of NAAC.”

Remarks from the Chairperson: The Chairperson instructed ADDOE that the action taken report on the point of 14th University IQAC meeting was not presented as per the requirement and need to be closed by the next University IQAC.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG12/DC1	Map processes with the requirements of UGC and NAAC as per the Dual-mode manual of NAAC.	Director ADDOE	30 November 2021

4.4 UIQAC-15/2021-2022/AG13: Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months

Presentation: Kunwar Rajeshwari Singh Thakur, Assistant Director QAE presented rstatus of Critical /Salient Observations from Internal Audits conducted during the last 3 months.

5. Announcement of date of next quarter University IQAC by Member Secretary University IQAC – Member Secretary University IQAC proposed the date of 16th University IQAC on 8th & 10th January 2022.

After the confirmation of the date by the forum, the Chairperson University IQAC approved the date of 16th University IQAC as 8th & 10th January 2022.

After the announcement of the dates of 16th University IQAC, Member Secretary University IQAC requested all members to propose any other agenda. Thereafter he invited Chairperson University IQAC for her closing remarks.

6. Closing Remarks from Chairperson University IQAC – Dr Balvinder Shukla, Chqirperson University IQAC and Vice Chancellor AUUP during her remarks said that the IQAC was coinducted smoothly. She added that the following points must be noted for further implementation in future IQAC meetings:



- (a) All presentations should be data-driven, result-driven, analysis driven and impact-driven to measure the quality.
- (b) Member Secretary University IQAC to share the format of presentations with all presenters and ensure the same in the next IQAC meeting.
- (c) Too many follow-ups are required to be done for getting the action taken report from all concerned. After dissemination of minutes action taken report should be submitted by all within one month. Timelines should be strictly adhered to.
- (d) Discussion points/ Suggestions given during the meeting should be noted by respective members pertaining to their area of concern. The action should start immediately after the discussion during the meeting. The mails for the reminder for action taken report should not become a regular practice.
- (e) The Process Owner must understand their own area and based on the discussions improve their process instead of asking for help from other University Offices like QAE, Registrar, RPSS, etc.
- (f) Before finalization of the minutes, draft minutes are circulated to all members to remove any ambiguities. Members are requested to respond to the mail either giving inputs or simply mention OK.
- (g) No Official other than University IQAC members and the presenters/ Chairpersons or Co-Chairpersons and authorized staff would be allowed access to the University IQAC meetings.

She thanked all External Experts, Alumni, Campus Heads, HoIs, HoDs, and all the members of University IQAC for their valuable presence. She further asked all the members to give their suggestions before closing the meeting, some of the points are given below:

Mr A.K.Chaudhary, Registrar Greater Noida, suggested that the decisions taken in this forum should be communicated to all levels of the University so that the quality culture should spread uniformly. Member Secretary University IQAC replied that workshop can be planned for all campuses to apprise them of the quality standards required in AUUP.

Dr D.K. Bandopadhaya said that the data submitted in previous years and compiled for AQAR 2020-2021 should be analysed score-wise for each criterion and all Chairpersons should sit together to discuss further improvements.

Registrar AUUP suggested synchronizing UGC Mandate with AQAR so that we could improve upon both aspects simultaneously.

7. **Vote of Thanks** – There being no further points, the meeting was declared as closed with a vote of thanks proposed by Ms Prem Kanthi, Assistant Director QAE on behalf Dr R S Rai, Member Secretary University IQAC.

Dr. R. S. Rai
Member Secretary
University IQAC, AUUP

Prof. (Dr.) Balvinder Shukla
Chairperson
University IQAC, AUUP